



## **Start and Finish Times**

Reception children will only be attending for half-days initially. Once they begin to attend full-days, these will be the timings for drop-off and collection.

**Drop-off between 8:35am – 8:55am (register will be taken at 8:55am).**

**Collection from outside classrooms at 3pm.**

Please note that if anyone other than your child's parents/carers are collecting them from school you must notify the School Office of this change as soon as possible on 020 8654 2260.



## School Uniform Reception

Reception		
	Boys	Girls
<b>Winter</b>	<ul style="list-style-type: none"><li>• Grey school trousers</li><li>• St. John's logo white polo shirt OR plain white polo shirt</li><li>• School jumper</li><li>• Plain grey socks</li><li>• Black shoes - no boots or trainers</li><li>• School Blazer OR plain/navy/black coat without logos</li></ul>	<ul style="list-style-type: none"><li>• Navy blue pinafore with plain white polo shirt OR</li><li>• Grey school trousers with St. John's logo white polo shirt OR plain white polo shirt</li><li>• School jumper OR cardigan</li><li>• Plain white socks (not navy) OR</li><li>• Navy tights</li><li>• Black shoes - no boots or trainers</li><li>• School Blazer OR plain/navy/black coat without logos</li></ul>
<b>Summer</b>	<ul style="list-style-type: none"><li>• Grey school shorts OR trousers</li><li>• St. John's logo white polo shirt</li><li>• School jumper</li><li>• Plain grey socks</li><li>• Black shoes - no sandals or trainers</li></ul>	<ul style="list-style-type: none"><li>• Gold striped dress (available at <a href="#">Marks &amp; Spencer</a> or 2nd hand from our Olive Branch Cafe) - optional white shorts underneath</li><li>• School jumper OR cardigan</li><li>• Plain white socks</li><li>• Black shoes - no sandals or trainers</li></ul>

### For PE all children will need:

- White T shirt
- White or navy shorts
- Black plimsolls
- Navy tracksuit for outdoor PE in cold weather

All uniform is available from [www.bubblegumschoolwear.com](http://www.bubblegumschoolwear.com)

### The following items are available from St. John's School Association (SJSA):

Book Bag - Hats (summer caps and winter beanies)

### Hair and accessories:

All hair bands, ribbons, clips etc. should be **plain** and in school colours, i.e. gold or navy. No jewellery (including all earrings) or nail varnish is to be worn.

Pupils with long hair must ensure that this does not impede their vision, cover their face or provide a health and safety risk. Long hair must be tied up during practical lessons, e.g. during P.E.

The following hairstyles are not considered appropriate for school:

- Brightly-coloured, dyed hair.
- Headwear with bold patterns or colours.
- Excessive hair accessories.

**PLEASE MAKE SURE ALL YOUR CHILD'S UNIFORM IS CLEARLY LABELLED WITH THEIR NAME (USING MACHINE-WASHABLE PEN OR SEW-IN / STICK-IN LABELS)**

**Mrs M Martin**  
Head Teacher

T 020 8654 2260  
W [st-johns.croydon.sch.uk](mailto:st-johns.croydon.sch.uk)  
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**St. John's Church of England (V.A.) School**  
Spring Park Road  
Shirley  
Croydon  
CR0 5EL



Dear Parent/Carer

## Our School Milk Scheme

Our school provides a milk scheme that is available to all of our pupils and we would like to invite you to register your child. School milk is free for under-5s, and for over-5s it is available at a subsidised\* price per day.

Each child that registers with Cool Milk will receive a 189ml portion of semi-skimmed milk every day, delivered fresh and chilled to the classroom. Their school milk will not only provide them with essential nutrients, but as it is rehydrating and energy boosting it also bridges the gap between breakfast and lunch to help children stay focused. For more information on how milk can benefit children visit [www.coolmilk.com/why-milk-is-great](http://www.coolmilk.com/why-milk-is-great).

### How to register

#### If your child is under five:

- Register online at [www.coolmilk.com](http://www.coolmilk.com)
- Register by a Tuesday at 5pm for your child's free milk to start the following week
- Free milk will continue until the Friday before your child's fifth birthday. You will receive a payment request four weeks before their birthday - if you wish your child to continue to receive school milk, simply make a payment

#### If your child is five or older:

- Register and pay online at [www.coolmilk.com](http://www.coolmilk.com)
- You can pay Cool Milk either online, over the phone or at a local PayPoint in half-termly, termly or annual instalments.
- Please pay by a Tuesday at 5pm for your child's milk to start the following week

If you have any questions regarding school milk please visit [www.coolmilk.com](http://www.coolmilk.com) or contact Cool Milk directly on 0844 854 2913.

Kind regards

A handwritten signature in blue ink that reads 'M. Martin'.

Martina Martin  
Head teacher

\* Milk for under-5s is provided free of charge, fully funded by the Department of Health. Milk for over-5s is subsidised by the Rural Payments Agency and the E.U.

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Dear Parent/Carer

## Universal Infant Free School Meals

All children in Reception, Year 1 and Year 2 receive a free school meal each day under the Universal Infant Free School Meals (UIFSM) scheme. Each child will receive a delicious, nutritional meal which will help them maximise their learning potential at this critically important time in their school career, without the need for you to register.

In addition to this scheme, families who receive certain benefits may be eligible for the Free Schools Meal scheme. This enables children to receive free school meals after Year 2 and raises an extra £1,320 per year of funding for your child's primary school.

If you wish to check if your family is entitled to the Free School Meals Scheme, please refer to the attached letter which sets out the criteria. If you meet the criteria, please complete and return the form to the school.

**If you do not meet the criteria there is no need to complete the form** as your child will still receive a meal under the Universal Infant Free Schools Meals Scheme, which doesn't require you register.

If you have any concerns or queries, please contact the school.

Thank you for your support.

A handwritten signature in blue ink that reads 'M. Martin'.

Martina Martin  
Head Teacher

# St.John's School Association

Dear Parents and Carers

The St. John's School Association (SJSA) is a voluntary organisation made up of parents, carers, teachers and school staff.

As a parent/carer of a child at St. John's, you are automatically a member of the SJSA and we welcome anyone who would like to get involved. The skills, experience and enthusiasm provided by parents and teachers play a vital role in the SJSA's success and all contributions, big or small, are greatly appreciated. Schools now, more than ever, are faced with shrinking budgets and growing class sizes, not to mention high standards for teacher and student performance. Rightly or wrongly, schools need the support of families and the community. Through fundraising events, the SJSA has been able to raise funds to enrich the education of all children at St John's School and support school activities; to help build a sense of community between parents, staff and others associated with the school; to ensure that children enjoy their time here by providing fun social events and other SJSA sponsored activities.

## Fundraising Events

The SJSA has run a number of successful events in the past thanks to the generous support and contributions made by parents, carers, staff and the St John's community. Highlight events included our ever-popular Christmas and Summer Fairs, parents quiz night, fun filled school disco, and our end of year summer BBQ! As a result, the SJSA was able to help contribute to the purchase the following items: £2,300 worth of reading books, 2 smart boards, team sportswear, playground lighting and Author school visits!

## How you can get involved

Being involved in the SJSA can be a great way to gain confidence, meet parents from different year groups, and to find out what's going on at the school.

You could:

- Become a committee member
- Volunteer to help at an event – we always need people to help organise events, whether it's being part of a sub-committee, helping on a stall, making cakes, or being part of the clean-up crew!
- Put your special talents to good use – face painting, entertaining, baking, designing, etc – whatever you're good at - we can find a job to utilise your skill.
- Come along to a meeting or contact the chair or secretary. All parents/carers are welcome.

Share ideas – this is your school and we value your input so if you have an idea about fundraising or an event, please get in touch!

We are always looking for new committee members who can bring new, fresh ideas to the SJSA and would love to hear from you! Our current committee members are listed below and are always happy to answer any questions.

So if you would like to get involved as a committee member, a volunteer at an event, or just want to come along to a meeting to find out more – we would love to hear from you!

Thank you for your support!



Sima Shah - SJSA Chairperson

*Registered Charity No: 032601*

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Head Teacher

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Dear Parents/Carers

In this school we try to create an environment where everyone cares for and respects each other and where everyone can feel safe and secure. Our Golden Rule is Love One Another. We ask that parents/carers support us in this aim by showing courtesy at all times to adults and children both in and around the school premises, particularly in the following ways:

- If you have a concern, please make an appointment to see the Head Teacher or Class Teacher for a private, after school meeting.
- If you have a disagreement with another parent, please observe a courteous manner or **walk away** from any situation that could be abusive. Adults arguing in a loud or aggressive manner can cause distress to children and may cause them to feel insecure about school.
- If you are experiencing difficulties with a child who is not in your care, please discuss the problem with a Class Teacher or the Head Teacher. Do not take matters into your own hands.

In order to ensure the best possible environment for all the children's safety, anyone who finds themselves unable to co-operate with these requests will be reported to the Local Authority.

It may be ruled that the behaviour/conduct is not acceptable and that the adults concerned must not enter the school premises without prior appointment, confirmed in writing, for a set period of time.

Staff, Governors and the Local Authority take these matters very seriously. We assure you that incidents brought to our attention are followed up.

Please note that St. John's is a non-smoking site, therefore smoking (including vaporisers) is not permitted anywhere on the school grounds.

We would like to thank you for supporting us to ensure the children witness good role models of behaviour and self-control and can feel safe and secure.

Yours sincerely

Martina Martin  
Head Teacher



## Reach More Parents by Weduc Parent Communication App for iPhone and Android phones

In September you will receive a text or email with an enrolment code and instructions of how to sign up to Weduc. If you have a child already attending St. John's you will not need to sign up again as your younger child will be automatically added to your current Weduc account.

You will receive Weduc messages regarding your child in Reception from September, please note you will need to ensure that your devices notification settings are programmed to alert you to new notices. You are able to download to app immediately (see QR codes below) but will not yet be able to login.

### What is Weduc?

Weduc is a secure web based platform that empowers communication, linking schools to teachers, students and parents, sharing messages, photos, videos, evaluations, best practices and links. We are deeply committed in involving all educational players, sharing knowledge, in search of a better education.

### What do St John's use Weduc for?

We use Weduc as our primary communication method with parents. It enables parents to view upcoming dates on our school calendar, be notified of important events or opportunities for your child, it allows parents to pay for school lunches for their child/ren and apply for extracurricular activities without the need for paper forms.

### What happens if I do not download the App?

You may miss important information regarding your child/ren and will not have access to the bookings system for activities, lunches and trips

### Who has access to the information in my profile?

Only those who you allow it - by default, only teachers and parents of your child's class can view your profile. Your personal profile consists of data that decide to share, and only those. Your personal contacts are not visible to anyone.

### Will any information regarding my child be made publicly available on the internet?

No. Weduc is a closed network, requires username and password which only gives access to limited amount of information. All information regarding students are private and no one else has access.



**Mrs Martina Martin**  
Head Teacher

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Dear Parents/Carers

### **ANNUAL CONTRIBUTION TOWARDS GOVERNORS' SCHOOL DEVELOPMENT FUND**

Please find overleaf a copy of our flyer providing information on the Governors' School Development Fund. This Fund is required to fulfil the School's contribution to capital building works - as a Voluntary Aided School, St John's is required to contribute 10% of the cost of capital building works, with 90% being covered by Local or Central Government funding.

In line with other Voluntary Aided schools, we ask every parent/carer to make an annual contribution to the School Development Fund and the requested figure for this year is £50.00 per child. Although these payments are voluntary any parental contributions which are not paid will ultimately have to come from the School's educational budget as we are obliged to contribute to the diocesan building fund whether or not we receive the voluntary payments from parents.

It would greatly assist the school in being able to plan works if you were able to set-up a standing order with your bank using your eldest child's name as a reference and the following bank details:

**St John's Development Account**  
**Natwest Bank, Croydon High St Branch**  
**Sort code: 56-00-46    Account number: 31015387**

Alternatively, contributions can be made through Weduc Payments and is now available as a payment item. If you are a UK tax payer, you can 'Gift Aid' your contribution. Which means that for every pound you give, the school can claim an extra 25 pence from the Inland Revenue, helping your donation to go further. Gift Aid is a fantastic way of boosting our finances and I would strongly urge you to complete the attached Gift Aid Form and return it to the School Office. The good news is that you only need to submit the form once and we can reclaim gift aid from the last four years and all future contributions.

Contributing to the School Development Fund is a great way to support the School and to ensure that our buildings and facilities are constantly improved.

We do hope that all parents/carers will support the school by ensuring they contribute to the fund to enable us to continue to improve the school's environment, and to ensure the education budget is kept for the greater benefit of the children at St John's.

Should you have any queries, please do not hesitate to contact me via the School Office.

Thank you in anticipation of your support.

Yours faithfully

*M. Martin*

Mrs Martina Martin  
Head Teacher

Lucy Thorn  
Treasurer of the Governors' Fund