



Grammar and Punctuation Progression of Skills



Reception	<ul style="list-style-type: none">• Capital letters• Finger spaces• Full stops
Year 1	<ul style="list-style-type: none">• Capital letters and full stops• Leave spaces between words• Joining words• Join words, clauses/ sentences using <i>and</i>• Begin to use question marks and exclamation marks for sentences.• Use capital letters for names, places, days of the week and 'I'
Year 2	<p>Revise and build on skills from Y1</p> <ul style="list-style-type: none">• Learn and use capital letters, full stops, exclamation marks, question marks, commas for lists and apostrophes for contraction and possessives.• Write different forms of sentences: statement, question, exclamation, command.• Expand noun phrases using adjective• Use Present and past tenses and the progressive form of verbs• Begin to use subordination (<i>when, if, because, that</i>)• Begin to use co-ordination (<i>or, and, but</i>)• Some features of written Standard English• Recognise apostrophe for contraction
Year 3	<p>Revise and build on Skills from Y2</p> <ul style="list-style-type: none">• Extend sentences using a wider range of conjunctions e.g <i>although, if</i> (<i>explicit teaching of subordinating and co-ordinating conjunctions and their function</i>)• Understand when to use <i>a</i> and <i>an</i>• Ensure present perfect verb forms make relationships of time and cause (tense and sense)• Use nouns and pronouns appropriately

	<ul style="list-style-type: none"> • Begin to use conjunctions, adverbs and prepositions to express time and cause (introduce using these at the beginning of sentences but do not teach the punctuation for this) • Introduce inverted commas to punctuate direct speech (basic as inverted commas around what is being said) • Begin to use possessive apostrophe for plural words (dogs' tails). • Introduction to paragraphs, headings and sub-headings to aid presentation
Year 4	<p>Revise and build on skills from Y3</p> <ul style="list-style-type: none"> • Use nouns and pronouns appropriately to avoid ambiguity and repetition • Standard English noun-verb agreement • Noun phrases expanded by modifying adjectives, nouns and prepositional phrases • Use fronted adverbials (correctly punctuated) • Use of paragraphs to organise ideas around a theme (independently and accurately) • Use possessive apostrophe with singular and plural nouns • Use correct punctuation for direct speech alongside following rules of new speaker new line.
Year 5	<p>Revise and build upon skills from Year 4</p> <ul style="list-style-type: none"> • Recognise and use structures for formal speech • Relative pronouns and clauses • Use modal verbs to indicate degrees of possibility (must, should, could) • Use devices to build cohesion within a paragraph • Use of adverbials of time, place, number or tense choice • Use commas to clarify meaning and avoid ambiguity • Begin to use dashes, brackets and commas to indicate parenthesis
Year 6	<p>Revise and build upon skills from Year 5</p> <ul style="list-style-type: none"> • Use passive voice • Use of expanded noun phrases to convey complex ideas concisely • Use brackets, dashes or commas to indicate parenthesis • Use semi-colons, colons or dashes to mark boundaries between independent clauses • Past, present progressive • Subjunctive form